

CITY OF MONDAMIN
REGULAR CITY COUNCIL MEETING MINUTES
Mondamin City Hall
Monday, November 10, 2025
7:30 P.M.

1. Opening of Meeting

- a. Mayor Jamie Howrey called the meeting to order at 7:33 p.m., leading those present in the Pledge of Allegiance.
- b. Roll Call Council members present: Lacie Rife, John Glennie, Mary Seago, and Karen Breyfogle. One vacant seat. Staff present: Alyx Hirst and Mike Kelley. Public present: None.
- c. Approval of Agenda Motion to approve the agenda by K. Breyfogle with a second by J. Glennie. Motion carried 4-0.
- d. Approval of Minutes Motion to approve October 7th, 2025 meeting minutes by J. Glennie and seconded by K. Breyfogle. Motion carried 4-0.
- e. Williams & Company Invoice (Audit) M. Seago made a motion to approve the Williams & Company claim for \$16,505.00. J. Glennie seconded the motion. Motion carried 4-0.
- f. Utility Service Co. (Water Tower Annual Maintenance Plan Fee) J. Glennie made a motion to approve the Utility Service Company claim for \$13,422.93. K. Breyfogle seconded the motion. Motion carried 4-0.
- g. Approval of All Other Claims as Presented K. Breyfogle made a motion to approve all other claims as presented, and L. Rife seconded. Motion carried 4-0.

2. Public Comments Jim Rains was present to report that his health is much better than previously anticipated and that he feels he could finish his term if the council should so choose.

3. Community Center/Facility Report October report was submitted to the council by the community center manager.

4. Library Report October report was submitted to the council by the librarian.

5. Fire Department Report The fire department received its new brush truck.

6. Property Maintenance Report/City Attorney Report The city attorney could not attend due to illness.

7. Old Business None.

8. New Business

- a. Bid Opening for the Tree Removal Project and Award Contract The city received 7 bids, which were opened and announced by Mayor Pro Tem Karen Breyfogle. The lowest bidder was Tree Wise Men at \$13,850.00. A motion to award the contract to Tree Wise Men for \$13,850.00 was made by K. Breyfogle and seconded by L. Rife. The motion carried 4-0.
- b. Consideration for allowing Mike Kelley to take home the city UTV for work purposes only The Council would like to develop a policy first before allowing city property to be kept elsewhere. The Council would also like to consult the city attorney on the matter.
- c. Review and Approval of the FY24/25 Annual Financial Report for Filing and Publication Clerk Hirst reviewed the annual financial report with the council. K. Breyfogle made a motion to approve the FY24/25 AFR for filing, which was seconded by M. Seago. The motion carried 4-0.
- d. Consideration for the Avenue of Flags Donation to the West Harrison National Honor Society K. Breyfogle motioned to approve \$2,000.00 for the West Harrison National Honor Society from the Avenue of Flags donations. It was seconded by J. Glennie. The motion carried 4-0.
- e. Propane Prepay J. Glennie motioned to purchase 8,500 gallons of propane at \$1.30 per gallon from Heartland Co-op. The motion was seconded by K. Breyfogle. Motion passed unanimously.
- f. ICAP Grant Clerk Hirst discussed possible ideas that the city could apply for.
- g. Appointment of the Landfill Commissioner for 2026 Clerk Hirst asked if there was any interest in the landfill

commissioner for 2026. Council agreed that K. Breyfogle would keep doing it.

9. Mayor's Report None

10. Clerk's Report Alyx stated she completed the annual financial report and finished the 2024 audit with the auditors from Williams & Company. The auditors will now move on to the 2025 audit. Clerk Hirst reported that the online bill pay option has been very successful.

11. Public Works Report Mike reported how severe the wipe problem is at the lift station. The Council suggested sending a letter to each resident so everyone is informed and aware of the situation. Mike stated that he finished water classes, repaired a couple of meter pits, burned off the brush pile at the lagoon, and fixed the check valves at the lift station.

12. Commissioner Reports None

13. Other Business Light Up the Park will be held on November 30th, with volunteers needed on November 16th to help set up decorations and lights.

14. Adjourn Having no further business to conduct, K. Breyfogle made a motion to adjourn the meeting. Seconded by L. Rife. Motion carried 4-0. The meeting was adjourned at 8:38p.m.

These minutes are as recorded by the Mondamin City Clerk and subject to approval at the next regular city council meeting.

Attest: Alyx Hirst
City Clerk, City of Mondamin